

E-32-49

TO:

- 25X1A6a ☐ ASSISTANT DIRECTOR, ORE  
25X1A6a ☐ ASSISTANT DIRECTOR, OSO  
☐ ASSISTANT DIRECTOR, OO  
☐ ASSISTANT DIRECTOR, OCD  
2 ☒ CHIEF, BUDGET AND FINANCE BRANCH  
☒ CHIEF, SERVICES BRANCH  
☐  
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☐

## PROJECT TITLE

Lease of Brick Building in [REDACTED]  
for a Warehouse, and an Unimproved  
Lot adjacent to [REDACTED]  
Property

## PROJECT DURATION

\$1,000 of Vouchered Funds for  
Remainder of Fiscal Year 1949  
\$5,200 of Vouchered Funds for  
Fiscal Year 1950

## DESCRIPTION AND SCOPE OF PROJECT

25X1A6a A written offer has been received from the lessor of a brick building  
containing approximately 7,000 square feet and an unimproved lot 237  
feet long by 70 feet wide adjacent to the [REDACTED] property  
at an annual rental of \$4800. The Services Office desires acceptance  
25X1A6a of this offer in order to utilize the additional space for the storage  
of paper and materials of large size and considerable weight. Space now  
used for this paper storage in the brick building in [REDACTED] is inade-  
25X1A6a quate due to the small size and capacity of the elevator, causing much of  
the paper to be hand-carried, and placing the paper on skids. The second  
25X1A6a floor of the brick building in [REDACTED] can then be used to store expend-  
able supplies. Storage space now available in CIA will be insufficient as  
NIS, OSO and OPC projects are completed. Acquisition of this building  
and the unimproved land would be a good security factor in the operation  
of the [REDACTED] property. The unimproved land is to be used  
25X1A6a for outside storage of materials and equipment not seriously affected  
by the elements.

## SUMMARY OF ESTIMATED COSTS

OBJECT CLASS	VOUCHERED	UNVOUCHERED	TOTAL
01 Personal Services	\$	\$	\$
02 Travel			
03 Transportation of things			
04 Communications			
05 Rents and Utilities	1,000.00 (1949		
06 Printing and Binding	5,200.00 (1950		
07 Other Contractual Services			
08 Supplies and Materials			
09 Equipment			
Other			
<b>TOTAL</b>	<b>\$ 6,200.00</b>	<b>\$</b>	<b>\$ 6,200.00</b>

Document No. 46  
No Change in Class. ☒ 1,000.00 (1949  
☐ Declassified 5,200.00 (1950  
Class. Changed To: TS S C  
Auth.: HR 70-2  
Date: 22 SEP 1978 By: 22

## SPECIAL PROVISIONS OR LIMITATIONS

No alterations are contemplated on the building at this time. We will  
be required to furnish all services including heat, light, water, etc.  
An oil burner and five over-head fan-type heaters are to be installed  
in the building by the lessor.

## RECOMMENDATION (PROJECTS REVIEW COMMITTEE)

## ACTION BY DIRECTOR CIA

(APPROVED) (DISAPPROVED)

SIGNATURE OF APPROVED FOR RELEASE 2001/08/09 : CIA

SIGNATURE OF DIRECTOR

DATE